**Governance Committee**

**Minutes of February 29, 2016 Meeting**

**Note: Items to be followed up with are in bold.**

Present: Jose Reynoso, Jack Alemany, Theresa Kilman, Jim Ausili, Anahaita Kotval

Staff: Laura Rossi

1. The Committee reviewed current board membership and anticipated term expirations. It recommends recruiting three board members whose terms will commence in 2017.

After reviewing prior nominations materials, the Committee agreed to propose to the board that it provide nominations to the Committee with an emphasis on targeted characteristics.

Primarily, board members should have a familiarity with the foundation, have an existing fund or be in a position to open a fund within three years, prior nonprofit board service.

Additional characteristics that have been prioritized are those where the board composition is presented underrepresented, including geographic characteristics (Sound Shore communities, Hudson River communities, particularly south of Tarrytown, and northwestern part of the County), demographic characteristics (including Asian-American. LGBTQ, millenials), skills (strategic marketing and communications; corporate, accounting, land use and real estate).

**Board members are asked to submit nominations to Jose Reynoso and Jack Alemany by March 31, 2016.**

1. The Committee discussed the necessity for a board self-assessment of commitment to Westchester Community Foundation.

**Board members are asked to complete their self-assessments and provide them to Jose Reynoso and Jack Alemany by March 31, 2016.**